



Douglas County Emergency Management

*Administered Under Inter-Local Agreement By The
East Fork Fire Protection District*

1694 County Road
Minden, Nevada 89423
(775) 782-9040 FAX (775) 782-9043

Approved Minutes **Local Emergency Planning Committee**

Date and Time: September 13, 2019 (9:06 AM)

Location: East Fork Fire Protection District
1694 County Road
Minden, NV 89423

Attendees: Tod Carlini, EFFPD/DCEM-Chair
David Fogerson, EFFPD/DCEM-Vice-Chair
Holly Megee, East Fork Fire Protection District -Associate Member
Ron Michitarian, Douglas County Sheriff Office-Alternate
David Thomas, Douglas County CERT
Jeanne Freeman, Quad County Public Health Preparedness-Member
Carrie Nolting, Tahoe Douglas Fire Protection District- Alternate Member
Zoe Spindelman, Bently-Alternate
Melissa Blosser, Douglas County Manager's Office-Associate Member
Scott Sneddon, Bently- Alternate Member
Michael Cardinal, Southwest Gas
Alyse Weyman, Nevada Division of Environmental Protection
Jim Antti, Tahoe Douglas Fire Protection District- Alternate Member
Mark Deutschendorf, Nation Weather Service Reno
Shane Snyder, National Weather Service Reno
Elaine Pace, East Fork Fire Protection District-Alternate Member
Jamie Gower, Carson Valley Medical Center-Member
Jill Hemenway, American Red Cross
Sheryl Christian, Douglas County Community & Senior Center-Member
Amy Ray, East Fork Fire Protection District

INITIAL MEETING BUSINESS

Call meeting to order

The meeting was called to order at 9:06 AM.

PLEDGE OF ALLEGIANCE

David Thomas led the Pledge of Allegiance.

Introduction of Members and Guests

Introductions occurred of all individuals present.

Confirmation of Quorum

A quorum of members was not present.

PUBLIC COMMENT (No Action)

At this time, public comment will be taken on those items that are within the jurisdiction and control of the Local Emergency Planning Committee or those agenda items where public comment will not be taken as a public hearing is not legally required.

Public Comment may be limited to three minutes per speaker, which will be decided by the Chair or other presiding officer in his/her absence. If you are going to comment on a specific agenda item that the Local Emergency Planning Committee will take action on, please make your comments when the item is considered and is opened for public comment.

For members of the public not able to be present when an item on the agenda is heard, Speaker/Comment Cards are available in the Lobby at the entrance to the meeting room. These cards should be completed and given to the Chair or designee.

Tod Carlini stated Kurt Hildebrand called before the meeting to notify that he will not be attending the meeting.

Tod Carlini explained Deputy Chief /Fire Marshal Steven Eisele retired. He officially introduced Amy Ray the new Deputy Chief/Fire Marshal.

David Fogerson stated LEPC is still waiting for SERC to approve grants. There is a process the state takes to approve the grants. Information will be sent out when SERC approves them.

There was no further public comment.

ADMINISTRATIVE AGENDA

The Administrative Calendar will be handled as follows:

1. The Chair will read the agenda title into the public record.
2. Local Emergency Planning Committee will introduce the item and provide a report, if any.
3. The applicant, if any, will have an opportunity to address the Committee.
4. The Committee will then discuss the item. Once the Committee has concluded their discussion, public comment will be allowed.
5. Public comment will be allowed and is limited to three minutes per speaker.
6. Once public comment is completed, the Committee will then ask any follow-up questions and take action.

Agenda items that are listed as a “presentation” with no action listed, public comment is not legally required, and must be made at the beginning of the meeting.

Approval of Agenda

1. For Possible Action. Approval of proposed agenda. Local Emergency Planning Committee reserves the right to take items in a different order to accomplish business in the most efficient manner, to combine two or more agenda items for consideration, and to remove items from the agenda or delay discussion relating to items on the agenda. (Tod F. Carlini, Chair) 5 Minutes.

There was no action taken because there was not a quorum.

Approval of Previous Minutes

2. For Possible Action. Approval of the June 7, 2019 minutes. (Tod F. Carlini, Chair) 5 Minutes.

There was no action taken because there was not a quorum.

3. For Possible Action. Discussion and possible action to review and update the membership roster. Possible action to approve appointment to positions and make recommendations for the unfilled positions. (Tod F. Carlini, Committee Chair) 10 Minutes.

There was no action taken because there was not a quorum.

4. For Presentation Only. Presentation from Nevada Division of Environmental Protection to discuss the Spill Hotline and Environmental Assistance Program. (Alyse Weyman) 15 Minutes. No action may be taken on this item.

Tod Carlini introduced Alyse Weyman from the Nevada Division of Environmental Protection.

Alyse Weyman gave a brief background on herself and her interest in LEPC. Ms. Weyman is under the Department of Conservation and Natural Resources in the division of Environmental Protection. She stated she is in the Bureau of Corrective Actions and explained her roles within the organization.

Alyse Weyman provided handouts for review.

Questions were entertained.

Tod Carlini asked how wide the distribution list is.

Ms. Weyman stated there is a pre-set list for the type of spill release and within that determines the distribution list. She suggested communicating with each other if the list needs to go to a particular agency.

Tod Carlini explained when he gets the report, he is responsible in the field of Emergency Management to get the report to the appropriate agencies.

Ms. Weyman explained the steps taken when a spill report is received and gave examples.

If the spill becomes to an actual emergency then Emergency Management would need to get together to respond to the emergency.

Ms. Weyman suggested all agencies communicate and work together to assure the correct agency gets the spill report that pertains to their area.

Tod Carlini asked how we know the spill has been addressed.

Ms. Weymann explained the case remains open until it is remediated.

Ms. Weymann thanked everyone for the suggestions.

5. For Presentation Only. Presentation on the Great Shake Out scheduled for October 17, 2019 and general earthquake preparedness activities. (David Fogerson, Committee Vice-Chair) 15 Minutes. No action may be taken on this item.

David Fogerson stated there would be a Great Shake Out on October 17th at 10:00 am. He encouraged everyone to go to the website, shakeout.org/Nevada to register.

David Fogerson explained he is trying to get the report from the Ridgecrest earthquake to better prepare if an earthquake hits Douglas County. Ridgecrest has very similar construction as Douglas County.

Many small earthquakes happen daily. It is very important to be prepared. There is only one reported death related to an earthquake in Nevada.

Tod Carlini reminded everyone that there is earthquake information in the Douglas County Hazard Mitigation Plan. It was prepared by Craig dePolo at the Nevada Bureau of Mines and Geology.

6. For Presentation Only. Presentation on the Douglas County Emergency Management plan to manage effects from NV Energy's Public Safety Power Shut Down program. (David Fogerson, Committee Vice-Chair) 15 Minutes. No action may be taken on this item.

David Fogerson stated at the last LEPC meeting, NV Energy attended and gave a presentation on public safety outage management. A lot of information was provided.

Sometime after the LEPC meeting, a tabletop was held including casino representatives, large business representatives, Sheriff's office, Public Health, Douglas County Manager's Office, and Tahoe Douglas Fire. Plans were discussed in the event of a power outage. The concern is not so much about turning the power off but how to safely turn the power back on. At the tabletop, an outline was put together with all of their input and it was shared with our regional partners for their changes or suggestions.

The Douglas County Emergency Management's Action Plan to NV Energy's Public Safety Outage Management Events was provided for review. The plan is for the Lake Tahoe Basin, Genoa area and Clear Creek.

If the power were turned off in the three above areas, it would have an effect on the entire valley.

There are mixed feelings regarding turning the power off in the event of an emergency.

Scott Sneddon asked if there would be times when the power will be abruptly turned off.

David Fogerson explained they are predicating they will give an eight-day notice.

The question was asked if a plan was put into place to help elderly people on machines.

David Fogerson explained there is a Green Cross Program. A form is completed that informs NV Energy of people that would need assistance during a power outage.

Tod Carlini explained the power company might consider having people that signed up for the Green Cross Program sign a release so that others in need of that information in time of an emergency can obtain it. A comment was made informing people that the evacuation center at Kahle does not have generators.

Tod Carlini stated there has been discussion on different options for the Kahle Center, including having a mobile device available in the event of an emergency.

There was discussion on the responsibility of NV Energy opening up a comfort center if power is off 8 hours or more.

Emergency Management is responsible for managing public safety.

It has encouraged NV Energy to reduce the number of hours before opening up a comfort center.

7. For Presentation Only. Presentation on the status of the Quad County Family Assistance and Resiliency Center project. (David Fogerson, Committee Vice-Chair) 15 Minutes. No action may be taken on this item.

Jeanne Freeman explained grant funding was secured to support the development of a Quad County Family Assistance and Resiliency Center plan. There was participation from Emergency Management and Law Enforcement from each county on the workgroup. There are many pieces involved. There is a model being used from Clark County.

Social Services, hospitals and school districts will be invited to participate when the plan is put together. The draft plan is scheduled to be done in May 2020. A workshop will be held June 2 and 3, 2020. Wednesday June 3, 2020 will be the tabletop exercise. Coordinating Consulting is helping with the plan.

David Fogerson explained the plan has many different agencies involved. The plan has brought agencies together and has been a positive thing.

Jeanne Freeman explained the hard piece is making the plan operational. There are challenges but this is a positive thing.

Tod Carlini stated this is an important plan.

David Fogerson explained Carson City Coroner's Office wrote a plan after the IHOP shooting that is available until this plan is completed.

8. For Presentation Only. Discussion on the Hazardous Mitigation Plan Update. (David Fogerson, Committee Vice-Chair) 5 Minutes. No action may be taken on this item.

Tod Carlini stated FEMA approved the Hazard Mitigation Plan. It will go to the County Commissioners for their approval. The plan is good for 5 years. Updates can be made during the 5 years. There is a lot of good information in the plan. Hard copies will be made if anyone is interested in obtaining one.

9. For Presentation Only. Presentation on the Quad County Evacuation Center and Sheltering Exercise to be held in spring 2020. (David Fogerson, Committee Vice-Chair) 15 Minutes. No action may be taken on this item.

Jill Hemenway stated an exercise will be held from 12pm-5pm on March 18, 2020. The exercise will test the capacity in the event of an earthquake. A shelter will be set up at Fuji Park and at the Senior Center in Gardnerville.

Some of the expectations of the exercise are:

- Access and functionally needs of the Quad Counties
- What can we do for people coming to the shelters with health needs or disabilities
- Who do we go to for food
- Who and when does the reverse 911 call

Jill Hemenway explained volunteers are needed, so please encourage people to participate.

The next meeting before the exercise will take place at Station 12 on October 16, 2019 at 2:00 pm.

David Fogerson stated some of the following entities would be involved including:

- CERT
- QUAD County MAC
- Public Health Nurses

Jeanne Freeman stated this would demonstrate a full-scale exercise. This will help see the transition piece between all agencies. This exercise will also include pets.

CLOSING PUBLIC COMMENT (No Action)

The weather service stated the first real front is coming in on Sunday/Monday.

The weather service asked if anything is being done for the energy compliance.

Amy Ray stated she attended the Sierra Front meeting and they stated there were no outages planned.

There was discussion on the different factors of energy shut-off.

Jeanne Freeman noted the following:

- QUAD County Health Preparedness will partner with Douglas County School Districts to hold flu clinics at the schools in October
- There will be a closed POD exercise with Carson Valley Medical Center
- Douglas County clinic will be handling the community flu events
- Additional funding was secured to expand the “Stop the Bleed Kits”

Tod Carlini asked how much a “Stop the Bleed Kit” costs.

Jeanne Freeman stated the wall kits are roughly \$390.00, retail price is over \$850.00. The individual kits are \$39.00. Over \$80,000.00 was spent on kits and replacement pieces last year. The goal is to continue for the next couple of years to expand the kits in all the schools. They have been put in every school in all four counties.

David Fogerson stated transportation would like them in all the buses.

Scott Sneddon stated GE was fortunate to have East Fork Fire give triage training to some of their employees. GE would benefit from “Stop the Bleed” training.

David Fogerson explained CERT and East Fork Fire will be offering “Stop the Bleed” classes.

Scott Sneddon asked about Fire Shows West.

David Fogerson stated Fire Shows West’s grant has not been approved as of now but there is availability for personnel to go when it is approved.

Scott Sneddon asked about money from a grant earlier in the year.

David Fogerson stated LEPC is waiting for the State to approve the grants.

Ron Michitarian noted the following:

- In May there was an active shooting exercise held at Starbucks Plant. During the exercise, Starbucks determined that Knox boxes are needed at several locations. Maps of the building and keys will be placed inside the Knox boxes.
- Douglas County Sheriff’s Office did their active gunman training at Douglas High School. The training went well.
- Active gunman training will take place for Bently employees

Elaine Pace noted she attended the “Stop the Bleed” class and it was full of a lot of knowledge.

Jamie Gower noted the following:

- CVMC did a Code Black (suspicious object or package) drill with Tahoe Douglas Bomb Squad
- Annual health fair on October 19th from 9:00 am-12:00 pm

Mike Cardinal from Southwest Gas appreciates all the help and assistance with all partners.

There was no further public comment.

10. For Possible Action. Discussion and possible action to approve the adjournment of the Local Emergency Planning Committee (LEPC) Meeting. (Tod F. Carlini, Committee Chair) 5 Minutes.

There was no action taken because there was not a quorum.

ADJOURNMENT

There being no further business to come before the Committee, the meeting adjourned at 10:36 a.m.

Respectfully submitted by:
Holly Megee
East Fork Fire Protection District
Douglas County Emergency Management